

Minutes of the 2016 RACI Annual General Meeting

Held at 8.30 am, Saturday, 19th November 2016, at the Airport Holiday Inn - Tullamarine

Present – Voting members

NAME	NAME	NAME
Paul Bernhardt - Chair	Anthony O'Mullane	Ashraf Ghanem
Peter Junk	Joseph Bevitt	Tak Kee
Mark Buntine	Vicki Gardiner	Sandra Sdraulig
David Edmonds	Lisa Stevens	Mary Fletcher
Scott Kable	Katherine Locock	Michael Perkins
Steven Langford	Gary Bowman	Vicky Burnett
Sam Adeloju	Phil Andrews	David Turner
Adam Cawley	John Tsanaktsidis	Annette Larwood
Matt Sykes	Nathan Kilah	Dave Winkler
Tania Notaras	Chris Thompson	
Amanda Ellis	Roger Stapleford	

Attendees – non-voting

Pam Chantrell, Pamela Sutton-Legaud

Apologies

Megan Cook, Greg Qiao, Peter Scammells, David Beattie, Chuan Zhao, Adam Trevitt, Neeraj Sharma, Scott Meyerink

1. Welcome

The President welcomed and thanked all for attending the RACI 2016 AGM.

2. Quorum

30 full voting members present, meeting quorate

3. Proxies

No Proxies received

4. Minutes of the 2015 AGM

4.1 Confirmation of Minutes

An error in the date of the special AGM, point 3.2, was noted. This should have been 2014 not 2013.

Motion

With the date correction, the minutes of the 2015 AGM are accepted as a true and accurate record of the meeting.

Moved: P Bernhardt

Seconded: Scott Kable

Carried without dissension - Minutes to be signed by the Chair

4.2 Business arising

No business arising.

5. Ordinary Business

5.1 Board President's Report

Important actions during the 2016 have included:-

- The Head of Chemistry schools meeting continues to grow with 26 schools represented this year.
- The contract negotiations with Pacifichem Inc have the potential to double the percentage of the surplus distribution for the RACI and supporting societies.
- The first non-member to sit on the Board will ratify during this meeting. This will bring both a different perspective and a different skill set to the board.
- The Accreditation process modernisation has been completed and the first non-test site has been completed.
- An equity committee has been formulated to address diversity equality within the RACI. It was noted that female representation on the Board had increased from 0 in 2014 to a majority of 5 in 2017.

5.2 Financial Report

The Honorary General Treasurer presented an historical perspective of the financial performance of the various Divisions and Branches and of the organisation as a whole. 2015/6 was the first year in the last 6 that resulted in a surplus however there has been average deficit of \$188,306 per year over the period in question.

It was noted that there were many groupings within the RACI structure that are inactive.

Motion

The meeting receive and adopt the 2013-14 financial report.

Moved: by D. Edmonds

Seconded by S. Langford

Carried without dissent

5.3 Board Composition

5.3.1 Ratification of Appointed Board member

Changes to the constitution has allowed the appointment of individuals who may or may not be members to the Board. The Board recommend that Mrs Pamela Sutton-Legaud takes up the position of appointed Board member. Mrs Sutton-Legaud has extensive experience in the not-for-profit sector, has board experience and will bring a marketing and communication skill set to the Board.

Motion

P. Sutton-Legaud be appointed as a Board member until the 2016 AGM.

Moved: by P. Bernhardt

Seconded by Lisa Stevens

Carried without dissent

5.3.2 Newly elected members

The meeting received and recorded the names of the new members of the Board elected for the ensuing term of office,

Vicki Gardiner

President Elect

Steven Langford

Treasurer

Katherine Locock

Board Member

5.3.3 Board for 2017

President	Peter Junk
President Elect	Vicki Gardiner
Treasurer	Steven Langford
Honorary General Secretary	Scott Kable
Board Member	Katherine Locock
Board Member	Amanda Ellis
Board Member	Tania Notaras
Appointed Board Member	Pamela Sutton-Legaud

5.3.4 Outgoing Board Members

President	Paul Bernhardt
Treasurer	David Edmonds
Appointed Board Member	Matthew Sykes

The president thanked the outgoing members for their contributions over the years.

6.4 2016-17 Branch Presidents

The meeting received and recorded the names of the Branch Presidents for the ensuing year.

ACT	Ashraf Ghanem
NSW	Joseph Bevitt
NT	Scott Meyerink
Queensland	Mary Fletcher
SA	Michael Perkins
Tasmania	Nathan Kilah
Victoria	David Turner
WA	Annette Larwood

4.5 2016-17 Division Chairs

The meeting received and recorded the names of the Division Chairs elected for the ensuing year

Analytical and Environmental	Paul Francis
Carbon	Currently dysfunctional
Medicinal Chemistry & Chemical Biology	Peter Scammells
Chemical Education	Daniel Southam
Interfaces, Colloids and Nanomaterials	David Beattie
Electrochemistry	Chuan Zhao
Industrial Chemistry	Gary Bowman
Inorganic Chemistry	Phil Andrews
Materials	Neeraj Sharma
Organic Chemistry	John Tsanaktsidis
Physical Chemistry	Adam Trevitt
Polymer	Greg Qiao
Radio Chemistry	Megan Cook
HS&E - Health Safety and Environmental	Lisa Stevens

4.6 Appointment of 2016-17 Auditors

Motion

Retain William Buck Audit (VIC) Pty Ltd. as Auditor for the financial year ended 30 June 2014.

Moved: P. Bernhardt
Carried without dissent

Seconded by Steve Langford

5 Other Business

No other business

6. AGM Close

The meeting closed at 09:00 am.

Peter Junk
President