

Minutes of the 2017 RACI Annual General Meeting

Held at 8.30 am, Saturday, 25th November 2017, at the Mercure Hotel, Melbourne

Present – Voting members

NAME	NAME	NAME
Peter Junk - Chair	Vicki Gardiner	Dave Winkler
Yuan Chen	Ferdie Ferrante	Mary Fletcher
Scott Kable	Katherine Locock	Michael Perkins
Steven Langford	Nishar Hameed	Daniel Southam
Sam Adeloju	Phil Andrews	David Turner
Tania Notaras	Chuan Zhao	Yun Liu
Amanda Ellis	Roger Stapleford	Michael Sherburn
Adam Trevitt	Deborah Ward	Tony Kendale-Torry
Michelle Coote	Nigel Lengkeek	Renate Griffith

Apologies

Paul Francis, Peter Scammells, David Beattie, Neeraj Sharma, Scott Meyerink, Neale Jackson, Gary Bowman, Adam Cawley, Annette Larwood, Nathan Kilah

1. Welcome

The President welcomed and thanked all for attending the RACI 2017 AGM.

2. Quorum

26 full voting members present, meeting quorate

3. Proxies

No Proxies received

4. Minutes of the 2016 AGM

4.1 Confirmation of Minutes

Motion

The minutes of the 2016 AGM are accepted as a true and accurate record of the meeting.

Moved: P Junk

Seconded: T Notaras

Carried without dissent - Minutes to be signed by the Chair

4.2 Business arising

No business arising.

5. Ordinary Business

5.1 Board President's Report

Important actions during 2017 have included:-

- 2017 is the centenary year of the RACI and the Congress was the high point of the year. It was a great success with 3500 people attending the event, with a fantastic array of speakers and guests. A fitting backdrop to a notable year
- The introduction of the Inclusion and diversity policy and targets for the same.
- The formulation of a strategic plan and the setting up of specific projects

5.2 Financial Report

An overview of the financial report was given. The organisation made the second surplus in successive years, this year amounting to \$64,625 continuing the good turnaround after many poor years. The net assets grew to \$2,018,158.

The Auditors report affirmed the financial statements gave a true and fair view of the RACI's financial position as at 30/6/2017 and complied with the Australian Accounted Standards.

Minor weaknesses identified included

- small amounts of expenses not accrued.
- An old and thus incorrect discount rate was being used for long service accrual calculations
- Two employees had over 20 days leave accrued

They also recommended the buildings be revalued prior to the end of the 2017/8 year.

Motion

The meeting receive and adopt the 2016-17 financial report.

Moved: by S. Langford

Seconded by Scott Kable

Carried without dissent

5.3 Board Composition

5.3.1 Newly elected members

The meeting received and recorded the names of the new members of the Board elected for the ensuing term of office,

Dave Winkler	Honorary General Secretary
Amanda Ellis	Board Member
Renate Griffith	Board Member

5.3.2 Board for 2017

President	Peter Junk
President Elect	Vicki Gardiner
Treasurer	Steven Langford
Honorary General Secretary	Dave Winkler
Board Member	Katherine Locock
Board Member	Amanda Ellis
Board Member	Renate Griffith
Appointed Board Member	Pamela Sutton-Legaud

5.3.3 Outgoing Board Members

Honorary General Secretary	Scott Kable
Board Member	Tania Notaras

The president thanked the outgoing members for their contributions over the years.

5.4 2016-17 Branch Presidents

The meeting received and recorded the names of the Branch Presidents for the ensuing year.

ACT	Ashraf Ghanem
NSW	Tania Notaras
NT	Scott Meyerink
Queensland	Mary Fletcher
SA	Michael Perkins
Tasmania	Nathan Kilah
Victoria	David Turner
WA	Annette Larwood

5.5 2016-17 Division Chairs

The meeting received and recorded the names of the Division Chairs elected for the ensuing year

Analytical and Environmental	Paul Francis
Carbon	Yuan Chen
Medicinal Chemistry & Chemical Biology	Peter Scammells
Chemical Education	Daniel Southam
Interfaces, Colloids and Nanomaterials	David Beattie
Electrochemistry	Chuan Zhao
Industrial Chemistry	Gary Bowman
Inorganic Chemistry	Phil Andrews
Materials	Neeraj Sharma
Organic Chemistry	Michael Sherburn
Physical Chemistry	Adam Trevitt
Polymer	Michelle Coote
Radio Chemistry	Melissa Latter / Nigel Lengkeek
HS&E - Health Safety and Environmental	Neale Jackson

5.6 Appointment of 2016-17 Auditors

Motion

Retain William Buck Audit (VIC) Pty Ltd. as Auditor for the financial year ended 30 June 2018.

Moved: P. Junk

Seconded by Steve Langford

Carried without dissent

6. Other Business

No other business

7. AGM Close

The meeting closed at 09:00 am.

Peter Junk
President