

## Minutes of the 2018 RACI Annual General Meeting

Held at 8.30 am, Saturday, 24<sup>th</sup> November 2018, at the Melbourne Convention and Exhibition Centre,  
Melbourne

### Present – Voting members

NAME	NAME	NAME
Peter Junk - Chair	Vicki Gardiner	Dave Winkler
Yuan Chen	Ferdie Ferrante	Neeraj Sharma
Peter Scammells	Neale Jackson	Michael Perkins
Steven Langford	Gary Bowman	Erica Smith
Steven Bottle	Phil Andrews	Lee-Anne Gilmore
Chris Sumby	Nathan Kilah	Claire Lenehan
Amanda Ellis	Roger Stapleford	Michael Sherburn
Adam Trevitt	Nisa Salim	Kris Thurecht
Matt Sykes	Nigel Lengkeek	Renate Griffith
Maree Stuart	Greg Ewing	Hao Wang
John McMurtrie	Yvonne Mah	Erica Smith
Chuan Zhao		

### Apologies

David Beattie, D Wood, R Thwaites, D. Wong, D. Turner, C Cliff, D. Southam

### 1. Welcome

The President welcomed and thanked all for attending the RACI 2018 AGM.

### 2. Quorum

26 full voting members present, meeting quorate

### 3. Proxies

No Proxies received

### 4. Minutes of the 2017 AGM

#### 4.1 Confirmation of Minutes

##### Motion

The minutes of the 2017 AGM are accepted as a true and accurate record of the meeting.

Moved: P Junk

Carried without dissent - Minutes signed by the Chair

#### 4.2 Business arising

No business arising.

## 5. Ordinary Business

### 5.1 Board President's Report

2018 has been a year of strategic plan consolidation and the following areas were noted.

- Marketing was identified as one of the major areas requiring attention .A marketing specialist has been employed, Jane O'Keefe, and a business plan developed and being rolled out.
- A process has begun to upgrade the website.
- A number of strategic partners have been signed up including the RSC and the French Chemical Society. The next task is to ensure positive benefits for the RACI membership comes out of this.
- A harassment policy has been developed for RACI events

### 5.2 Financial Report

An overview of the financial report was given. After 2 years of surplus the organisation ran at an operational deficit of \$45862, the underlying reasons for this were that the Centenary Congress, despite being a major reputational success, fell \$110,000 short of the expected surplus and the divisions made a combined deficit of \$34K.

The overall financial position of the RACI improved greatly with net assets increasing by \$1,119,100 to \$3,202,350 due to the revaluation of 21 Vale Street to \$2.5M. The cash position at year end was excellent due to delegate receipts 2 international conferences held in July this year and low expenditures recorded by year end..

The Auditors report affirmed the financial statements gave a true and fair view of the RACI's financial position as at 30/6/2018 and complied with the Australian Accounted Standards.

#### Motion

The meeting receive and adopt the 2017-18 financial report.

Moved: by S. Langford

Carried without dissent

### 5.3 Board Composition

#### 5.3.1 Appointed Board members

To improve the skills base of the Board two Appointed Board Members have been proposed.

The profiles of both being circulated with the meeting documents.

Maree Stuart

Greg Ewing

#### Motion

The AGM ratify the appointment of G Ewing and M. Stuart

Moved: P. Junk

Carried without dissent

#### 5.3.2 Newly elected members

The meeting received and recorded the names of the new members of the Board elected for the ensuing term of office,

Steven Bottle

Matthew Sykes

Cynthia Cliff

President Elect

Treasurer

Board Member

### 5.3.2 Board for 2019

President	Vicki Gardiner
President Elect	Steve Bottle
Treasurer	Steven Langford
Honorary General Secretary	Dave Winkler
Board Member	Cynthia Cliff
Board Member	Amanda Ellis
Board Member	Renate Griffith
Appointed Board Member	Greg Ewing
Appointed Board Member	Maree Stuart

### 5.3.3 Outgoing Board Members

President	Peter Junk
Treasurer	Steve Langford
Board Member	Katherine Locock
Appointed Board Member	Pamela Sutton-Legaud

The president thanked the outgoing members for their contributions over the years.

### 5.4 2016-17 Branch Presidents

The meeting received and recorded the names of the Branch Presidents for the ensuing year.

ACT	Lee-Anne Gilmore
NSW	Danny Wong
NT	Hao Wang
Queensland	John McMurtrie
SA	Chris Sumbly
Tasmania	Nathan Kilah
Victoria	Yvonne Mah
WA	Fernando Ferrante

### 5.5 2016-17 Division Chairs

The meeting received and recorded the names of the Division Chairs elected for the ensuing year

Analytical and Environmental	Claire Lenehan
Carbon	Nishar Hameed
Medicinal Chemistry & Chemical Biology	Peter Scammells
Chemical Education	Gwen Lawrie
Interfaces, Colloids and Nanomaterials	David Beattie
Electrochemistry	Chuan Zhao
Industrial Chemistry	Gary Bowman
Inorganic Chemistry	Phil Andrews
Materials	Neeraj Sharma
Organic Chemistry	Michael Sherburn
Physical Chemistry	Adam Trevitt

Polymer  
Radio Chemistry  
HS&E - Health Safety and Environmental

Kristopher Thurecht  
Melissa Latter/Nigel Lengkeek  
Neale Jackson

### **5.6 Appointment of 2017-18 Auditors**

The RACI have used the services of William Buck Audit (VIC) Pty Ltd as the auditors for 10 years and the Board was of the opinion a change should be made. William Buck had grown from a relatively small operation to a mid tier auditing establishment of the last 10 years while the RACI accounts have become far simpler and did not require a high power auditor.

The proposal is to move to a much smaller auditing firm that specialises in Not for Profit associations and meets all the requirements of the Associations Act. There will be a substantial cost saving of \$9000.

### **Motion**

Retain Sean Denham and Associates Pty Ltd. as Auditor for the financial year ended 30 June 2019.

Moved: P. Junk  
Carried without dissent

### **6. Other Business**

No other business

### **7. AGM Close**

The meeting closed at 09:00 am.

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Dr Vicki Gardiner  
President