

Minutes of the 2019 RACI Annual General Meeting

Held at 8.30 am, Saturday, 23th November 2019, at the Brisbane Convention and Exhibition Centre,
South Bank Brisbane

Present – Voting members

NAME	NAME	NAME
Vicki Gardiner - Chair	John McMurtrie	Erica Smith
Peter Scammells	Ferdie Ferrante	Renate Griffith
Phil Andrews	Chris Sumbly	Matt Sykes
Nigel Lengkeek	Gary Bowman	Greg Ewing
Steven Bottle	Roger Stapleford	Danny Wong
Cynthia Cliff	Lisa Stevens	David Springer
Brian Krieger	Ashraf Ghanem	Tayla Chick
Tak Kee	Susan Northfield	Nathan Boase

Apologies

Yvonne Mah, Amanda Ellis, Liz New, Gary Bowman, Frances Separovic, Steven Bottle, Gwen Lawrie, Neale Jackson, Claire Lenehan, Hao Wang, Dave Winkler, David Beattie, Patrice Castignolles, Jun Liu, Chuan Zhao

1. Welcome

The President welcomed and thanked all for attending the RACI 2019 AGM.

2. Quorum

24 full voting members present, meeting quorate

3. Proxies

No Proxies received

4. Minutes of the 2018 AGM

4.1 Confirmation of Minutes

Motion

The minutes of the 2018 AGM are accepted as a true and accurate record of the meeting, with the exception of the treasurer in item 5.3.2 being incorrectly recorded as Steven Langford when it should have been Matt Sykes.

Moved, with correction: V. Gardiner, seconded Renate Griffith

Carried without dissent - Corrected Minutes signed by the Chair

4.2 Business arising

No business arising.

5. Ordinary Business

5.1 Board President's Report

2019 has been a very busy year with a lot of work being done around the strategic plan.

- Membership had remained relatively stable over the 3 year strategic plan period with member attractions beating the target however the problem area was in the retention side of the equation where 10% attrition was recorded.
- A lot of activity had occurred in the external relation space with Dave Winkler and Roger Stapleford taking over the Federation of Asian Chemical Societies presidency and secretariat and Vicki Gardiner and Roger Stapleford heavily involved in the RSC initiative of creating a Federation of Commonwealth Chemical Science Societies and being recognised by the RSC as being leading contributors.
- The RACI had achieved media exposure for the various events run to celebrate the international year of the periodic table, in particular a slot on channel 10's Project from the periodic table expo held in Melbourne
- The president had attended an ACS sponsored meeting of National Chemical Societies in Paris during the IUPAC congress and noted that the RACI was, in fact, in better position than many of the other delegates.
- The RACI had continued efforts in the inclusion and diversity space by submitting documents for the RACI to be designated as a Champion of the Women in STEM Decadal Plan, creating targets for conferences.
- The code of conduct had been modernised
- The Heads of Chemistry Schools meeting series was continued successfully in Wagga Wagga.
- The accreditation process was touched upon and the statement made that this would be the focus of attention in the coming year.

The President praised the hard work put in by the National Office Staff during the year.

5.2 Financial Report

An overview of the financial report was given noting the operating income performance of the RACI over the last 10 years. Over the last 4 years the organisation had run in surplus for three of them while over the previous 6 years this was achieved only once and there were some substantial loss figures. The surplus for 2018/9 was \$100,398. The improvement in the bottom line was the result of the income stream being broadened with the addition of PCO activities with the RACI running 4 conferences internally contributing over \$120,000 to the bottom line.

Pie charts were showing the sources of income generation and expenditure for the 2018/9 year were shared.

The final information shared was an overview of the income and expenditure of the organisation after the removal of all event related expenses to give an insight on how comprehensively membership income covered the normal running expenditure of the RACI this indicated a \$42,000 shortfall that underlined why the RACI events had to run at an overall surplus to maintain the bottom line in the black

Motion

The meeting receive and adopt the 2018-19 financial report.

Moved: by Matt Sykes, seconded by Ashraf Ghanem

Carried without dissent

5.3 Board Composition

5.3.1 Appointed Board members

The Board two Appointed Board Members have been retained to add missing skill sets to the Board.

Maree Stuart
Greg Ewing

5.3.2 Newly elected members

The meeting received and recorded the names of the new members of the Board elected for the ensuing term of office

Renate Griffith	General Secretary
Lisa Stevens	Board Member
David Springer	Board Member

5.3.2 Board for 2019

President	Vicki Gardiner
President Elect	Steve Bottle
Treasurer	Matt Sykes
Honorary General Secretary	Renate Griffith
Board Member	Cynthia Cliff
Board Member	David Springer
Board Member	Lisa Stevens
Appointed Board Member	Greg Ewing
Appointed Board Member	Maree Stuart

5.3.3 Outgoing Board Members

General Secretary	Dave Winkler
Board Member	Amanda Ellis

The president thanked the outgoing members for their contributions over the years.

5.4 2019 - 20 Branch Presidents

ACT	Ashraf Ghanem
NSW	Danny Wong
NT	Hao Wang
Queensland	John McMurtrie
SA	Chris Sumbly
Tasmania	Tayla Chick
Victoria	Yvonne Mah
WA	Fernando Ferrante

5.5 Division Chairs

Analytical and Environmental	Claire Lenehan
Carbon	Nishar Hameed
Medicinal Chemistry & Chemical Biology	Peter Scammells
Chemical Education	Gwen Lawrie
Interfaces, Colloids and Nanomaterials	David Beattie
Electrochemistry	Chuan Zhao
Industrial Chemistry	Gary Bowman
Inorganic Chemistry	Phil Andrews
Materials	Yun Liu
Organic Chemistry	David Lupton
Physical Chemistry	Tak Kee
Polymer	Patrice Castignolles
Radio Chemistry	Nigel Lengkeek
HS&E - Health Safety and Environmental	Brian Krieger

5.5 Appointment of 2019-20 Auditors

The Treasurer was pleased with the different perspective the new auditors introduced to the audit process and recommended Sean Denham and associates be retained as the auditors.

Motion

Retain Sean Denham and Associates Pty Ltd. as Auditor for the financial year ended 30 June 2019.

Moved: Matt Sykes, seconded Lisa Stevens
Carried without dissent

6. Other Business

No other relevant meeting business was discussed

7. AGM Close

The meeting closed at 09:07 am.

Dr Vicki Gardiner
President