

RACI External Relation Committee

Terms of Reference

The purpose

The purpose of the External Relation Committee (ERC) is to foster the RACI outward relationships to its individual members, national bodies and international try communities. The ERC reports to the Board on the efficacy and strategic value of these activities in improving the overall relevance of the RACI to its members.

The scope

The scope of activities covered by this Committee include, but are not limited to:

- **Individual level:** In consultation and collaboration with RACI marketing staff, develop strategic actions to gauge (research) and improve (outreach) the visibility of RACI benefits to its individual member.
- **National level:** Encourage and coordinate the involvement of the RACI with other national organisation including Chemistry Australia, STA, the Academy of Science (National Committee for Chemistry), ARCS and Standards Australia.
- **National Level:** Explore the possibility to work collaboratively and/or link with relevant specialist groups (e.g. Australian Nanotechnology Network, Australian Colloid and Interfaces Science, Controlled Release Society, Australian Materials Research Society, Research Australia etc)
- **International level:** Foster and encourage the involvement of the RACI and its members in international organisations and their activities (e.g. IUPAC, ACS, Federation of commonwealth chemical science societies, RSC, FACS, ACS and NZIC)

Matrix view-

	Visibility	Representation	Collaboration
Members	Social media, emails		Increase benefits: editorial boards, networks, discounted membership to other societies
National	Marked as "affiliate" on their website	Join their board/invite them to our board meeting	Be involve in decision making: e.g. standard Australia, academy
International	Marked as "affiliate" on their website	Editorial boards?	Co-organisation of conference, promote chemistry globally, secure a place for chemists in the new manufacturing push

Membership:

- Chair
- 2x RACI Board member
- 3 Committee members: RACI Marketing Manager (Ex-officio), + 2 nominated by RACI board.

Appointment

- Appointment to the Committee is via nomination through the External Relation Committee Chair and appointment is made by the Board.
- Persons appointed will have a 2-year term.
- They may reapply once only for a further 2-years.
- The Chair and/or Board reserves the right to remove any committee member who is deemed not to be active or contributing to the activities of the Committee.
- All members who are unable to attend a meeting must notify the Chair of their absence.

Document name	Terms of reference - External Relations Committee	Version	1
Drafted by	President Elect – P Thordarson	Date	5 June 2021
Responsible person	Committee Chair	Approved by Board on	5 July 2021
		Scheduled review date	November 2022

